

SANT BABA BHAG SINGH INSTITUTE OF NURSING



“Where the Future Begins Today”



Mahapursh Whose Blessings Are Always Pushing Us for Best Result

DERA SANT BABA BHAG SINGH JI

SANTPURA P.O MANKO, DISTT. JALANDHAR



Brahm Giani Sant Baba Bhag Singh Ji



Sant Baba Hardayal Singh Ji Musafir



Sant Baba Malkit Singh Ji



Sant Baba Dlawar Singh Ji (Brahm Ji)

Contributions of Sant Baba Bhag Singh Educational Complex
Village Khiala P.O. Padhiana, Distt- Jalandhar

SANT BABA BHAG SINGH MEMORIAL CHARITABLE SOCIETY

Sant Baba Malkit Singh Ji established a society with high thinking people from the nearby villages. The society is called Sant Baba Bhag Singh Memorial Charitable Society. The Society was registered in year 2000 and was asked to take up the projects; it decided to start with the task of providing quality education.

Sant Baba Bhag Singh Educational Complex is unique in itself as it is the result of self- help movements under the chairmanship of great visionary Sant Baba Malkit Singh Ji. It is situated in village Khiala, P.O. Padhiana, Tehsil Adampur, Distt. Jalandhar. It is connected to Kathar on Jalandhar-Hoshiarpur Highway, Phuglana on Phagwara Hoshiarpur Highway and nearest railway station Sham Chaurasi on Jalandhar- Hoshiarpur Road. It is providing excellent services in the field of education. The institution aims to facilitate and promote studies with a focus on professional studies. The institute visualizes its role as a catalyst for developing the technical skills in the students with a view to meet the needs of the society.



OUR PIONEER



The saint and seer who encouraged the society to find within the remedies through the self development movement was born with a firm conviction that there is no religion bigger than humanity. He worked selflessly for the upliftment of the poor and made sure that there is no discrimination over caste, creed and religion. The missionary zeal of Sant Baba Malkit Singh Ji resulted in the development of the place into a centre of true education where high quality scientific, technical and moral education is imparted. He took upon himself the task of fulfilling the vision of his mentors by engaging the youth of this backward, rural and flood ravaged area into the path of progress through authentic and affordable education. The life and deeds of Sant Baba Malkit Singh ji were marked with rising above the self and implied restrictions of prejudices by dedicating his life in the service of mankind by living through honest means.

His total commitment to service or sewa brought completion and spiritual fulfillment to his extraordinary persona. A natural consequence of a true education, according to Sant Baba Malkit Singh ji was service of the society through honest means where resources are shared, inequalities are bridged and discrimination is abolished. Convinced that a combination of knowledge, action and devotion can bring about physical and spiritual transformation of individuals as well as the society, he founded, Sant Baba Bhag Singh University in 2015 as a great seat of learning.

Hon'ble Sant Baba Malkit Singh Ji
Founder President Sant Baba Bhag Singh Memorial Charitable Society
Founder Chairman Sant Baba Bhag Singh Educational Complex
Founder Chancellor Sant Baba Bhag Singh University

OUR PIONEER



The benevolent Sant Baba Dlawar Singh Ji, also remembered as "Brahmji", will always remain guiding spirit for all of us. He was a "great saint", who devoted his whole life for the betterment of human beings. From his early childhood he was inclined towards Sri Guru Granth Sahib Ji. He came into contact with Dera Santpura Jabbar Sahib and he decided to surrender his life to this Dera. With the passage of time, he realized that he found his niche here under the guidance of Sant Baba Malkit Singh Ji. Charity and spiritual learnings were the hallmarks of his enlightened personality.

He toiled himself in the fields and kept himself grounded. He was a true environmentalist. The plantation in Dera Sahib and nearby areas is done by Sant Baba Dlawar Singh Ji. He echoed the gospel of Sri Guru Nanak Devji Kirat Karo, Naam Japo, Vand Chako" in his life. He inspired youth of the area for human and social welfare activities. Countless people especially youth has remained connected with him seeking celestial blessings. He got erected a large number of bridges with the association of Sant Baba Malkit Singh Ji to make the lives of the surrounding villages comfortable.

Sant Baba Bhag Singh Institute of Nursing is not just an ordinary institution but a vision. It is a vision and dream of Sant Baba Malkit Singh Ji that was dedicatedly fulfilled by Sant Baba Dlawar Singh Ji. After Sant Baba Malkit Singh Ji, he took all the pains to bring that dream into reality. Under his able guidance, the institution has been fully blossomed catering the need of the rural population of Punjab and other states. The works that he has done in his short life span, cannot be completed in many lives. He is a true inspiration for mankind.

Sant Baba Dlawar Singh Ji (Brahm Ji)

Second Chancellor : Sant Baba Bhag Singh University

Second President : Sant Baba Bhag Singh Memorial Charitable Society

Second Chairman : Sant Baba Bhag Singh Educational Complex

CHAIRMAN'S MESSAGE



In today's fast paced, competitive world, quality education has become mile-stone for the upliftment of the society. It was visualized that education and self help are the transforming force for upliftment of common man.

In the year 2000, Sant Baba Bhag Singh Memorial Charitable Society (SBBSMCS) was established to achieve the vision and mission of Sant Baba Bhag Singh Ji for quality education in technical and professional streams in Doaba region of Punjab by producing students with excellence in academics, sports, human values and other extra- curricular activities.

It gives me immense pleasure to record that Sant Baba Bhag Singh Educational Complex is offering internationally recognized courses in all streams of education. The courses are so designed that one gets not only degree but skill certification too. Equipped with a blend of experience (Senior Faculty) and energy (Young Faculty), outstanding faculty of international standards of Sant Baba Bhag Singh Educational Complex is committed to ensure bright future of the learners and solicit your participation in this endeavour.

Sant Baba Sarwan Singh Ji
Chairman, SBBSEC

MESSAGE FROM SECRETARY



Nursing occupies the largest bulk of the health care force. Healthcare industry is transforming itself day by day. The professional nurse provides holistic care with compassion, empathy and respect for clients, dignity while educating them to achieve maximum level of health. Therefore it is necessary to educate nurses in the context of sound educational principles.

Time may change but values don't. The value based education provided in our institutions has brought together students, staff and scholars from various aspects of life through different activities of institute.

Sant Baba Bhag Singh Institute of Nursing offers you the opportunity to make most of your time in learning and building competence in the art of nursing profession.

Hence I hereby extend an invitation to you to join the nursing programme and become active member of the health team to render valuable services to all.

S. Hardaman Singh Minhas
Secretary, SBBSMCS

MESSAGE FROM PRINCIPAL

Sant Baba Bhag Singh Institute of Nursing is an exceptional place to pursue nursing education in accordance with the foresight and vision of our Founder Hon'ble Chairman, Late Sant Baba Malkit Singh Ji and present Chairman Sant Baba Sarwan Singh Ji to prepare professional nurses, in order to improve standards of nursing service through quality education. Since its establishment in 2007 as an independent institution of Nursing was envisioned to be a leading college in the region in areas of nursing education, service and research. In the Institute of Nursing, we believe that truly successful organizations in the service of humanity are built under deep commitment to excellence and strategic partnerships. It is in this belief that drives our mission to actively participate in meeting the needs, shaping, and advancing healthcare globally.



Today, as a result of years of quality and excellent work, many remarkable achievements have been accomplished that made our Institute of Nursing a reputable destination in the region for quality nursing education. We offer programmes starting from Auxiliary Nurse Midwife, GNM, B.Sc. Nursing, Post Basic B.Sc Nursing, Certificate Course in Operation Theatre Attendant and Certificate Course in Home-based care helper.

Our institute has recognition from Punjab State Nursing Council, Indian Nursing Council and affiliated to Baba Farid University of Health Sciences, Faridkot, Punjab. We are looking forward to expand our program to include other courses. Our students are taught and mentored to become professional nurses and nursing leaders by a team of experienced faculty members who are qualified and experienced in clinical area to provide hands on training, and to teach them theory in class rooms.

Our academic programs emphasize critical elements of professional nursing practice. As a result, we produce nurses who are able to practice in dynamic clinical environments like hospital (Primary, Secondary and Tertiary) setup and community area (PHC's, CHC's) by preserving the ethical considerations. The teaching and learning processes in the College of Nursing use innovative student-centered learning methods, such as didactic lectures, Problem solving methods, Fish bowl technique, Case method, simulation Etc. This leads students to value safe, evidence-based practice, and creativity. Our graduates are highly sought out for their abilities to integrate evidence-based practice and use of clinical advances in nursing care.

As a Principal of the Institute of Nursing, it is my pleasure to welcome you as a partner and I invite you to learn more and become a nursing leader in nursing services, nursing administration and nursing research.

Mrs. Manju Chawla
Principal

Sant Baba Bhag Singh Institute of Nursing

SANT BABA BHAG SINGH INSTITUTE OF NURSING

Established in 2005 by Sant Baba Bhag Singh Memorial Charitable Society in the Sant Baba Bhag Singh Educational Complex, situated in village Khiala, P.O. Padhiana, Distt, Jalandhar. The management believes in quality education and endeavor to develop the overall personality of the students. The institute arranges seminars, workshops, debates and excursion trips from time to time and encourages students for extracurricular activities.

VISION OF SBBSIN

The vision of SBBSIN is to prepare excellent health care providers and leaders to transform the lives of persons and communities through innovative education and health care.

MISSION OF SBBSIN

SBBSIN is a private institution of higher education dedicated exclusively educating students for the diverse opportunities offered by careers in nursing and other health care fields.

PHILOSOPHY OF SBBSIN

The philosophy of SBBSIN follows the mission of the institution and supports the concepts of clinical competence, excellence in education, holistic care professionalism, evidence-based practice and lifelong learning. The philosophy incorporates the conceptual framework that was developed by faculty to provide direction for the selection and organization of learning experiences to achieve program outcomes.

OBJECTIVES OF SBBSIN

1. Apply knowledge from physical, biological and behavioral sciences, medicine including alternative systems and nursing care to individuals, families and communities.
2. Demonstrate understanding of life style and other factors which affect health of individuals and group.
3. Provide nursing care based on steps of nursing process in collaboration with the individuals and groups.
4. Demonstrate critical thinking skills in making decision in all situations in order to provide quality care.
5. Utilize the latest trends and technology in providing health care.
6. Provide promotive, preventive and restorative health services in line with national health policies and programmes.
7. Practice within the framework of code of ethics and professional conduct, and acceptable standards of practice within the legal boundaries.
8. Demonstrate leadership and managerial skills in clinical/community health setting.
9. Conduct need based research studies in various settings and utilize the research findings to improve the quality of care.

Courses offered

| S. No. | Course Name | Duration | Seats | Affiliation | Started From |
|--------|--|----------|-------|---------------------|--------------|
| 1. | B. Sc. Nursing | 4 Years | 50 | BFUHS, Faridkot | 2006 |
| 2. | Post Basic B. Sc. Nursing | 2 Years | 30 | BFUHS, Faridkot | 2009 |
| 3. | GNM | 3 Years | 60 | PNRC, Chandigarh | 2005 |
| 4. | ANM | 2 Years | 30 | PNRC, Chandigarh | 2014 |
| 5. | Certificate Course in Operation Theater Attendant | 1 Years | 20 | BFUHS, Faridkot | 2019 |
| 6. | Certificate Course in Home - Based Care Helper | 6 Months | 20 | BFUHS, Faridkot | 2019 |
| 7. | Certificate Course in Hospital and Home Based Care Attendant | 1 Years | 20 | BFUHS, Faridkot | 2020 |
| 8. | Certificate Course Emergency - cum - Ambulance Attendant | 1 Years | 20 | BFUHS, Faridkot | 2020 |

Admission Criteria for Nursing Courses:-

BASIC B.Sc NURSING

- The minimum age for admission shall be 17 years on 31st December of the year in which admission is sought.
- Minimum education:
 - 10+2 class passed with Science (PCB) & English Core/English Elective with aggregate of 45% marks from recognized board under AISSCE / CBSE / ICSE / SSCE / HSCE or other equivalent Board.
- Student shall be medically fit. Medical fitness certificate shall be obtained from the authorized physician.
- Students appearing in 10+2 examination in Science conducted by National Institute of Open School with 45% marks.
- Student shall be admitted once in a year.

1. Eligibility Criteria (BFUHS, Faridkot)

- Passed in 10+2 with Physics, Chemistry and Biology with minimum 45% marks (40% for SC/ST/BC) and English as a compulsory subject or an equivalent qualification.

2. Entrance/Selection test

- Admission to this course is done through PPMET Examination conducted by Baba Farid University of Health Sciences, Faridkot for which a centralized counseling is held for every nursing college of Punjab.
- As per Government Notification No. 5/48/2007-3HB3/1982 dated 31/3/2008 issued by Baba Farid University of Health Sciences, Faridkot, the institute has following distribution of seats.
 - a) The distribution of seats in private medical institutes would be:-
 1. Government quota seats 50%
 2. Management quota seats 50% (including Foreign Indian Students (N.R.I) and out of state quota)
 - b) The government and management quota seats would be filled up by the admission committee appointed by the Government on the basis of merit in PPMET exam conducted by Baba Farid University of Health Science.

3. Reservation

Scheduled Caste 25%

Backward Classes 5%

(Note: The backward class certificate must be as per the latest instructions of the Government of Punjab, mentioning the income as laid down by Govt. of Punjab from time to time.)

Physically handicapped 3%

Migrants from Jammu & Kashmir due to terrorist violence 1%.

POST BASIC B.Sc NURSING

- Passed the Higher Secondary or Senior Secondary or Intermediate or 10+2 or an equivalent examination recognized by the university for this purpose. Those who have done 10+1 in or before 1986, will be eligible for admission.
- Obtained a certificate in General Nursing and Midwifery and registered as R.N.R.M. with the State Nurses Registration Council. A male nurse, trained before the implementation of the new integrated course besides being registered as a nurse with State Nurses Registration Council, shall produce evidence of training approved by Indian Nursing Council for a similar duration in lieu of midwifery in any one of the following areas:
 - O.T. Techniques
 - Ophthalmic Nursing
 - Leprosy Nursing
 - TB Nursing
 - Psychiatric Nursing
 - Neurological and Neuro surgical Nursing
 - Community Health Nursing
 - Cancer Nursing
 - Orthopedic Nursing
- Candidates shall be medically fit. Medical fitness certificate shall be obtained from the authorized physician.
- Students shall be admitted once in a year.

PROCEDURE FOR SELECTION :-

Admission to Bachelor of Science in Nursing (Post Basic) shall be made on the basis of merit of the candidates appearing in test, PPMET conducted by Baba Farid University of Health Sciences, Faridkot.

GENERAL NURSING AND MIDWIFERY

- Minimum and Maximum age for admission will be 17 and 35 years. There is no age bar for ANM/LHV.
- Minimum Education:
 - 10+2 class passed preferably Science (PCB) & English with aggregate of 40% marks.
 - 10+2 in Arts (Mathematics, Biotechnology, Economics, Political Science, History, Geography, Business Studies, Accountancy, Home Science, Sociology, Psychology, Philosophy) and English Core/English Elective or Health care Science - Vocational stream ONLY, passing out from recognized Board under AISSCE/CBSE/ICSE/SSCE/HSCE or other equivalent Board with 40% marks.
 - 10+2 vocational ANM under CBSE Board or other equivalent board with 40% marks.
 - Registered as ANM with State Nursing Registration Council.
- Student shall be medically fit. Medical fitness certificate shall be obtained from the authorized physician.
- Students qualified in 10+2 Arts or Science examination or Health care Science - Vocational stream ONLY conducted by National Institute of Open School with 40% marks.
- Student shall be admitted once in a year.
- The selection list as well as waiting list will be displayed on the notice board of the institute of nursing at the time of admission.
- Reservation of seats as per guidelines of Punjab Govt.

AUXILIARY NURSE MIDWIFE

- The minimum age for admission shall be 17 years on or before 31st December of the year in which admission is sought.
- The maximum age for admission shall be 35 years.
- The minimum educational requirements shall be 10 + 2 in Arts (Mathematics, Physics, Chemistry, Biology, Biotechnology, Economics, Political Science, History, Geography, Business Studies, Accountancy, Home Science, Sociology, Psychology, and Philosophy) and English Core/English Elective or Science or Health care Science - Vocational stream ONLY passing out from recognized Board.
- Student shall be medically fit. Medical fitness certificate shall be obtained from the authorized physician.
- Students qualified in 10+2 Arts or Science examination conducted by National Institute of Open School.
- Student shall be admitted once in a year.

CERTIFICATE COURSE IN OPERATION THEATRE ATTENDANT

- A person who attains the age of 17 years or more as on 31st of December of the year of admission has passed the 10th Examination with Science or any recognized examination as equivalent thereto shall be eligible to join the Certificate Course in Hospital Care Attendant.

OR

- Any other examination recognized by the Board of Management of Baba Farid University of Health Sciences as an equivalent course/examination thereto, from time to time.

CERTIFICATE COURSE IN HOME-BASED CARE HELPER

- A person who attains the age of 17 years or more as on 31st of December of the year of admission has passed the 10th Examination with Science or any recognized examination as equivalent thereto shall be eligible to join the Certificate Course in Home- Based Health Care Helper.

OR

- Any other examination recognized by the Board of Management of Baba Farid University of Health Sciences as an equivalent course/ examination thereto, from time to time.

CERTIFICATE COURSE IN HOSPITAL AND HOME BASED CARE ATTENDANT

- A person who attains the age of 17 years or more as on 31st of December of the year of admission has passed the 10th Examination with Science or any recognized examination as equivalent thereto shall be eligible to join the certificate course in Hospital and Home based care Attendant.

OR

- Any other examination recognized by the Board of Management of Baba Farid University of Health Science as on equivalent course / examination thereto, from time to time.

CERTIFICATE COURSE IN EMERGENCY-CUM-AMBULANCE ATTENDANT

- A person who attains the age of 17 years or more as on 31st of December of the year of admission has passed the 10th Examination with Science or any recognized as equivalent thereto shall be eligible to join the certificate course in Emergency-cum-Ambulance Attendant.

OR

- Any other examination recognized by the Board of Management of Baba Farid University of Health Science as on equivalent course / examination thereto, from time to time.

SCHOLARSHIP SCHEMES

The following Scholarship Schemes are available for the students:

1. MERIT SCHOLARSHIP

| Percentage of Marks | Scholarship/Waiving Off Tuition fee | Duration | Remarks |
|--|-------------------------------------|-------------|---------|
| 85% and above marks in 12th examination for GNM and ANM. | 25% | One Session | |
| 95% and above marks in 12th for B.SC (N) | 15% | | |
| 85% and above marks in GNM for Post Basic B.SC (N) | 15% | | |

2. REAL BROTHER/SISTER SCHOLARSHIP

| Category | Scholarship/Waiving Off Tuition fee | Duration | Remarks |
|--------------------------------------|-------------------------------------|-------------|---------------|
| Sibling Studying in same Institute | 25% for younger sibling | One Session | |
| Sibling Studying in Sister Institute | 15% for younger sibling | | Same as above |

3. FOR WARDS OF EMPLOYEES

| Category | Scholarship/Waiving Off Tuition fee | Duration | Remarks |
|-------------------------|-------------------------------------|-------------|--|
| All Employees of SBBSEC | 25% of the tuition fee | One Session | Revocable if student gets promoted to next class |

4. SCHOLARSHIP FOR PARENTLESS STUDENTS

| Category | Scholarship/Waiving Off Tuition fee | Duration | Remarks |
|--------------------------|-------------------------------------|----------|---|
| Both Parents no alive | 100% | Full | Revocable if student gets promoted to next class |
| Single Parent not alive | 50% | Full | Revocable if student gets promoted to next class |
| Single Mother (Divorcee) | 50% | Full | Subject to producer of legal documents of divorce Revocable if student gets promoted to next class |

5. SINGLE GIRL CHILD SCHOLARSHIP

| Category | Scholarship Tuition fee | Duration | Remarks |
|-------------------|-------------------------|-------------|--|
| Single Girl Child | 51% | One Session | Revocable if student gets promoted to next class |

6. HANDICAP SCHOLARSHIP

| Category | Scholarship Tuition fee | Duration | Remarks |
|---------------------|---|----------|--|
| Physically Handicap | Scholarship to be decided by Management | Full | Revocable if student gets promoted to next class |

7. EWS CATEGORGY CONCESSION TO BE DECIDED BY MANAGEMENT

8. SCHOLARSHIP FOR STUDENTS OF SISTER INSTITUTE

| Category | Scholarship Tuition fee | Duration | Remarks |
|---|-------------------------|----------|---|
| GNB/B.SC(N)/ POST BASIC B.SC NURSING | 15% | Full | Subject to condition of maintaining good result |

Note:- Only One Concession will be Admissible at One Time.

The above Scholarship scheme will be applicable for SBBSIN only.

The previous scholarship scheme for students of SBBSIN is also enclosed herewith

INSTITUTE RULES & REGULATIONS:-

All the students are required to comply with the Institute rules and regulations:-

- Regular and punctual attendance in all class activities like lectures, demonstration, practical, clinical teachings, tutorials, tests etc, Institute activities like clinical teachings, conferences, guest lectures, seminars as well as sports, cultural activities etc is compulsory.
- As per regulations of Indian Nursing Council, New Delhi, no student shall be allowed to appear for annual examination of the concerned subject if her attendance falls short of 80% in each and 100% in clinical area/field work.
- Students are not allowed to paste notices within the institution without prior written permission from the office of Principal. They are also forbidden to communicate with any outside authority directly. All such communications must be submitted through the office of the Principal. Any student infringing this rule is liable to be suspended. Students must pay for all the damage caused by them to books or any other property of Institute as well as hostel. The Institute does not hold itself responsible for debts incurred by the students.
- In case of any dispute, the decision of Governing Body of Sant Baba Bhag Singh Memorial Charitable Society, Khiala, Jalandhar, shall be binding and final.
- Using of mobile phones during class and clinical hours is strictly prohibited. If any student will not abide to the above said point, he/she will be penalized Rs. 500.

GENERAL RULES

- A student shall conform to high standards of discipline and shall conduct himself/ herself, within and outside the premises of the Institute, in a manner befitting the students and the Institute.
- He/She shall have a seriousness of purpose and shall in every way train him/ herself to lead a life of earnest endeavor and co-operation.
- He/She shall show due courtesy and consideration to the employees of the Institute and good neighborliness to his/ her fellow students, respect to the wardens of the hostel and the teachers of the Institute and pay due attention and courtesy to the visitors & society members.
- Ragging in any form is banned. Ragging is a criminal offence as per the Supreme Court ruling and FIR shall be registered against the student(s) indulging in the crime.
- To safeguard its ideals of scholarship, character and personal behavior, Institute reserves the right to expel the students from the institution for any reason deemed sufficient.
- The Head of Department can impose minor punishment such as fine upto Rs,500/-
- Principal can place a student under suspension from class/Hostel in case of gross indiscipline on the part of student.
- Major punishment such as expulsion/rustication from the institute, withdrawal of the candidature from appearing in the university examination shall be executed by Principal on the result of enquiry conducted by disciplinary committee.
- Students and their parents /representatives are forbidden from contacting members of the society or the members of the Governing Board directly.
- Consumption and possession of alcohol or any other intoxicant and smoking, use of firearms or any lethal weapons etc, is strictly prohibited.

SBBSIN CAMPUS

Sant Baba Bhag Singh Institute of Nursing has a sprawling campus spread over an area of 5 Acres with lush green manicured lawns fenced with multicolored flower bed.

TEACHING BLOCK

Spacious and well ventilated classrooms and laboratories which are conducive for teaching and learning.

LIBRARY FACILITIES

Well established Institute library remains open from 9.00 am to 4.30 pm during college hours. "Two library borrower's cards are issued to every student. The library subscribes to major international and national journals and has got connectivity of HSLIBNET so that all library users can access the online database connected with Baba Farid University of Health Sciences, Faridkot



LABORATORIES:

We never left the heritage of nursing labs of old institutions as well as emerging trends of nursing lab in new institution. With the sincere efforts of special architects, the labs are designed to facilitate the practice learning of our students and also equipped with all the recommended provisions.

NURSING FOUNDATION LAB

The Major Thrust of this lab is to ensure quality of nursing education which is purely based on empirical nursing care. Our students can practice all the nursing care related procedures here before going to clinical, to gain excellence in their practice easily.



NUTRITION LAB

Therapeutic Nutrition is a part of nursing care which focuses on diet therapy. In this lab the scholars practice various types of preparation of food, modification diet according to the patient health. All newly designed utensils are made available in the Nutrition lab.



PRECLINICAL LAB

It's a fusion of Anatomy, Biochemistry and Microbiology a multi disciplinary lab with an integrated use of laboratory technologies. The models and mannequins resemble the human body, parts of organs which edifies about the subject in a better way.



MATERNAL AND CHILD HEALTH NURSING LAB

Mother and Child health care is the essential component of nursing where the candidate plays a delegate role. This lab facilitates the MCH care through exposing the students to delivery mechanism and, all MCH related procedures under the guidance of our teachers.



COMMUNITY HEALTH NURSING LAB

This lab is designed like a typical village house and its atmosphere with all the equipments of any outpatient department a community health nursing, which believes in the principle of “learning by doing.”

COMPUTER LAB

All types of computers and their application in our day to day life has made this hi-tech device indispensably important. In this lab the candidates gain skills of computer applications in nursing so it enables to cater the rising demands of prospective employees as competent nurses.

AUDITORIUM & SEMINAR HALL

These halls serve for effective learning and also good entertainment. The academic special events fill these halls with our scholars for undergoing various teaching learning processes like seminars, group discussions, panel discussions, presentations & conferences.

AV AIDS LAB

Teaching learning process becomes handicapped without audiovisual aids. Here we are proud to introduce our AV Aids Lab which is equipped with all forms of AV Aids from Black Board to LCD, from paper cutting to flexes and from radio tapes to digital sound system, made easily movable to any where either class room or labs, auditorium.

COMMON ROOMS

Keeping in mind “ all work and no play makes Jack a dull boy” SBBSIN provides the students with ample opportunities not only for studying but pleasure as well in the spacious and well layout common rooms for girls where they can relax, chat and engage in any creative activities as per their choice.



TRANSPORT

The College has its own buses, for carrying the students from College to various Hospitals at Phagwara, Jalandhar, Hoshiarpur for clinical training etc. The College also provides facility for transportation needs of the students from College to Bus Stand after College hours.



LIBRARY RULES

1. Library hours 9.00 am to 4.30 pm.
2. Books issue/return time is from 9.00 am to 4.30 pm.
3. Only library members can enjoy the privilege of borrowing books. The teachers, students and non teaching staff of the Institute can enroll themselves as members by filling a prescribed application form and agreeing to abide by the rules. Others can use the library material only with special permission of Director General.
4. Members are free to seek the assistance of library staff in selecting reading material, checking of references , searching of misplaced reading material.
5. Always bring library card while visiting the library. A visitor without library card may be asked to leave the library.
6. No one is allowed to take his/her personal books inside the library.
7. Deposit all belongings like umbrella, bags, files etc. at the property counter.
8. Books are issued for a period of 14 days to students. But the books borrowed for overnight must be returned within an hour of the opening of library on the next day.
9. The librarian can recall any library reading material at anytime if necessity arises.
10. Loss of the membership card should be reported immediately at the circulation desk. However the reader still remains responsible for the book/ books issued on the that ticket/tickets. A new library card as well as tickets shall be issued with the written permission from librarian on payment of Rs.100/- for card and Rs.50 for each ticket.
11. Students found taking books out of the library without authorization will be punished with a heavy fine and disciplinary action will be taken.
12. Students found creating indiscipline in the library or misbehaving with a library staff will be debarred from the library for the next fifteen days and in serious cases membership can be cancelled and disciplinary action will be taken.
13. The "No Dues Certificate" can be secured from the library after surrendering the library card as well as borrower's tickets and clearing all library dues.
14. No library reading material would be considered returned until it has been properly returned to the person at the circulation counter.

15. The last borrower shall be responsible for any damage to the book/periodical etc. unless it has been pointed out of the time of issue.
16. Get yourself checked at exit while you go outside.
17. Try to maintain PIN DROP SILENCE in and around Library premises.

IDENTITY CARD RULES

1. Every student is supposed to get plastic laminated identity card. In this connection a notice will be issued from the office regarding authorized Photographer.
2. The photographer will be available in the Institute on the specified dates and timings.
3. Every student must be in possession of identity card with him/her.
4. Failure to produce the identity card on demand of the competent authority will lead to disciplinary action/imposition of fine.
5. Loss of identity card must be reported to Principal immediately and a new card be obtained within a week.
6. The fee for the replacement will be Rs. 100/-

ATTENDANCE RULES

1. A student must be regular and punctual.
2. If a student remains absent from the Institute continuously for seven days, his/her name will be struck off from the rolls.
3. He/She may be re-admitted on the payment of readmission fee and penalty of Rs. 5000/-He/She will not be allowed to attend the class till he/she is readmitted by paying Rs. 5000/-
4. A student must fulfill the requirement of attendance as laid down by the university & INC i.e, 80% attendance is mandatory in theory and 100% in practical. Failing which, he/she will be detained from appearing for the university examinations.

LEAVE RULES (INSTITUTE)

1. Normally a student is expected to attend all classes .Absence from classes without valid reason is an act of indiscipline. It is a mandatory for a student to have 80% attendance of scheduled classes and 100% in practical for appearing examinations.
2. Student's absenting themselves without valid reason shall be liable to disciplinary action including fine.
3. The medical officer must recommend leave application on medical ground. Father/Guardian of student must countersign such application before it is sent to the Institute .Medical officer will clearly specify the disease and the period of rest recommended. Medical Certificate from the competent authority must be submitted on rejoining the Institute.
4. The Principal will sanction medical leave.
5. Students intending to go outside the campus gate during working hours can do so with the permission of HOD.
6. No Leave shall be counted towards making up of 80 and 100 percentage of attendance in theory and clinical area respectively.

EXAMINATION RULES

1. There shall be two Midterm examination in a year.
2. It is compulsory for the students to appear in all the Midterm examination.
3. In case a student falls ill during the course of examination, his/her leave application on the prescribed form supported by the medical certificate should be submitted immediately.
4. Theory and practical in each subject are considered two separate units.
5. No leave application will be accepted at a later date after the terminal examination.

HOSTEL RULES (GENERAL)

1. The hostel accommodation shall be provided to the regular students if available.
2. The students who can make suitable arrangement with their parents for boarding and lodging outside the campus may be allowed to do so at the discretion of the Principal on production of a written undertaking from parents that he/she will take part in all extracurricular activities of the institute and shall exhibit good conduct.
3. The parents will provide the details of relatives along with their photos duly signed, who is allowed to visit the student during the course of study.
4. Boarder should approach hostel warden first for all hostel related issues and information
5. All cases of illness should be reported to the hostel warden.
6. No student should keep electric appliances, fire-arms, sharp edge weapons, poisonous things and narcotic drugs and substance in any kind in the hostel. A boarder found guilty shall be expelled from the hostel, apart from any other punishment.
7. The students shall make proper use of common rooms. Hours of the common room will be fixed by the hostel warden from time to time.
8. The mess arrangement will be under the direction of the warden and a mess committee will be formed for the assistance.
9. Visitors will be allowed only on Sunday 9 AM to 5 PM in the visitor's room.
10. Day scholars are not allowed inside the hostel.
11. After the general allotment, application for withdrawal from the hostel should be counter-signed by the father/guardian and submitted to the Hostel Warden. Such an application should be presented after hostel dues have been cleared.
12. Even if the boarder has actually vacated his/her room, he/she will have to pay all the hostel dues and fines standing against his/her name up to the day he/she continues to be on rolls, until his/her name is formally withdrawn.
13. A boarder may be expelled from the hostel by the Principal, if the boarder is in the habit of staying away without the permission and hostel fee and mess dues are in arrears for more than a month.
14. Students who do not clear their dues such as dues of the hostel mess, canteen, fine etc. by the prescribed date will not be registered for the subsequent year until and unless, they clear all their dues and get "No dues certificate" from the Principal and

the concerned Hostel Warden. In case of those students who are to leave the Institute after completing the degree requirements or otherwise, their result as well as the Provisional Certificate/degree will be with-held till NO DUE certificate is produced.

15. No boarder shall leave the hostel without personally handing over the charge of the room. Loss, if any, will be recovered from his/her. He should get the hostel leaving slip from the hostel warden/clerk.
16. Minimum 3 months fee will be charged from the student if he/she leaves the hostel before mid-session or join the hostel after mid-session. Similarly full six months fee will be charged if he leaves the hostel after mid-session or join the hostel before mid-session.
17. The students who wants to go home for any reason should obtain permission from class coordinator, principal and hostel warden before leaving hostel, failing which the entire responsibility will of the student concerned and of the parents.
18. Students are strictly warned not to keep any valuable with them. Management is not responsible for its lost.
19. Students will be sent home along with authorized persons whose photographs are given in college, for once in two month for a maximum period of two days.

ADDITIONAL HOSTEL RULES

1. After the general allotment, application for withdrawal from the hostel should be counter-signed by the father/guardian and submitted to the Hostel Warden. Such an application should be presented after hostel dues have been cleared.
2. Even if the boarder has actually vacated his/her room, he/she will have to pay all the hostel dues and fines standing against his/her name up to the day he/she continues to be on rolls, until his/her name is formally withdrawn.
3. A boarder may be expelled from the hostel by the Principal, if the boarder is in the habit of staying away without the permission and hostel fee and mess dues are in arrears for more than a month.
4. Students who do not clear their dues such as dues of the hostel mess, canteen, fine etc. by the prescribed date will not be registered for the subsequent year until and unless, they clear all their dues and get "No dues certificate" from the Registrar and the concerned Hostel Warden. In case of those students who are to leave the Institute after completing the degree requirements or otherwise, their result as well as the Provisional Certificate/degree will be with-held till NO DUE certificate is produced.
5. No boarder shall leave the hostel without personally handing over the charge of the room. Loss, if any, will be recovered from his/her. He should get the hostel leaving slip from the hostel warden/clerk.
6. Each student shall present herself in the warden room to get herself marked present from 6:00 pm to 7:00 pm daily from Monday to Sunday except for the weekends

commencing Friday evening to Monday morning, in case they are going home.

7. For leaving from hostel, a slip shall be signed by the Warden putting the date and time of departure. This slip shall be signed by one of the parents after noting down the time and date at which the student reached her home.
8. The same slip shall be signed by the parents' noting the time and date of leaving from home for the institute. The slip will be deposited with the Chief Warden/ Warden.
9. No student shall take a lift from any known or unknown person for going home and returning to the institute/ hostel. Only public transport or transport provided by SBBSMCS is to be used.

For emergencies, the parents are requested to take their wards home personally or through a close relative duly authorized in writing and whose photographs are in the hostel record.

10. A family photo of a girl student with father, mother, brother, sister, local guardian, etc. duly signed by each member, shall be kept in the records.
11. Parents shall sign an affidavit regarding permission in case they are willing to permit their student daughter to travel under her own arrangements independently from/ to hostel.

BEHAVIOUR AND DISCIPLINE

1. Hostellers are expected to display acceptable form of behaviour, maintain discipline and decorum in the hostel complex.
2. Parties/ Gathering in hostel complex are not permitted without the prior and written consent of the Chief Warden.
3. Hostellers must return to the hostel by 6:00 pm in winter and 7:00 pm in summer on off days after vacation or holidays as intimated by authorities.
4. The hosteller will be allowed to stay out of hostel on submission of proper application duly authorized by parent and only if the permission is granted in writing by the authorities.
5. Hostel should be a place where students can have the best possible conditions for studying and adequate rest.
6. As such due consideration must be accorded to other hostellers at all times. Noise level must be kept low to allow others opportunity to study and sleep in comfort. Television, Radio, etc provided in the common room must be switched off after 10:00 pm. These rules are intended to ensure a conducive environment for all hostellers. Personal music systems, woofers, etc. are not allowed. Students may listen to music using earphones.
7. Vandalism is very serious offence. Hostellers found guilty of committing such an offence can be evicted from the hostel and penalized.
8. In case of any unacceptable behavior by the room-mate, the other room-mate must report it to the college authorities.

9. All kinds of shouting and other act of movement or behavior that is likely to cause disturbance or annoyance are strictly prohibited.
10. Maltreating or showing disrespect to the hostel employees and canteen staff is strictly prohibited. In case of any complaint against them, the report should be made to the Hostel Warden.
11. Dealing in general and specially with fellow students should be very courteous and polite. All disputes with fellow boarders should be avoided. Students must not take law into their hands, but must report all disputes to the Hostel Warden.
12. Teasing, maltreating or indulging in any sort of RAGGING of the newly admitted students is strictly prohibited. Serious disciplinary action will be taken against the defaulting students in accordance with the directions of the Hon'ble Supreme Court of India.
13. A boarder found guilty of having committed a breach of rules shall be liable to the punishment by the Warden as under:
 - The Hostel Warden may issue a warning and/ or impose fine on a defaulting student and may recommend expulsion from the Hostel/ University.
14. Rules listed on the wall at the entrance of the hostel must be read and strictly adhered to.

STRICT WARNING TO THE STUDENTS

Strict warning displayed on the wall of hostel and mentioned below shall be strictly adhered to:

1. Ragging in any form is banned. Serious action and FIR to be launched as per Hon'ble Supreme Court order.
2. Going to roof top: Fine of Rs. 2000 will be charged.
3. In case of intentional damage to hostel property (door, window, almirah, etc), students will be charged with fine as decided by Principal.
4. Unintentional damage to the items of institute/ hostel, etc. Twice the cost of item as fine.
5. No student is allowed to go outside the main gate after 5:00 pm either summer or winters: Fine/ expulsion from hostel if not followed.
6. Playing is not allowed in corridors: Fine if order is not followed.
7. Playing of music/ musical instruments with doors open is disallowed: the instruments to be taken into custody/ fine.
8. No day scholar will go to hostel rooms, meeting with resident is allowed only in hostel office, fine shall be imposed if detected.
9. Movement register for weekend and holidays must be signed before leaving on Friday afternoons: Fine if order is not followed.
10. Wardens/Chief Warden must be informed about sickness emergencies immediately. Otherwise fine will be levied.
11. No food can be brought from outside to the hostel except fruit.
12. Best hosteller award will be given to most well-behaved resident.

HOSTEL ACCOMMODATION

1. Separate boys & girls hostel is available. The hostel rooms are fully equipped with adequate modern furniture & fixtures. The mattresses and bed sheets will be provided by the Institute.
2. The facilities for recreation, indoor games, guest rooms, telephone, 24 hours water, electricity supply and medical facilities are available in the hostels. A central totally hygienic kitchen for hostels has been established.
3. No girl student staying in the hostel will remain outside the hostel after 7:00 pm in summer and 6:00 pm in winter.
4. Night roll call will be taken between 6:00 pm to 7:00 pm.
5. All girls must report to the warden during this time for marking the attendance.
6. Free Wi-Fi facility is available in hostel. Gym facility is available in hostel.



HOSTEL ROOM ALLOTMENT

1. The student must be personally present at the time of allotment of rooms. Rooms to be allotted will be specified immediately before an allotment is made.
2. The student can choose their roommates and make request for allotment accordingly only initially.
3. The boarder shall not be entitled to retain accommodation in the Hostel beyond his/her normal of study.
4. No boarder is allowed to change his/her room without the permission of the Warden.
5. The boarder shall have to vacate accommodation as and when asked for.



GUESTS

1. Guests are not permitted to stay in the hostel except in the case of father/ brother & mother/ sister (in case of girl students) provided he/she comes from a far off place at odd hours. The students must get permission for keeping his/her guests in the hostel from the Chief Warden. The guests so allowed will be kept in the hostel guest-room. Their names will be entered in the guests register kept in the hostel.
2. Female guests are not permitted to stay in the boys' hostel.
3. Likewise male guests are not allowed to stay in the girls' hostel. A boarder keeping a guest without permission is liable for punishment.



ELECTRICITY

1. Light, fans and coolers must be switched off when not in use.
2. The use of electric heater, electric rod, electric tea kettle, etc. and other similar appliances is prohibited.
3. Boarders are warned against tampering with electrical installation. For all electrical repairs the electrician should be called in.

UPKEEP OF THE HOSTEL

1. Hostellers are responsible for keeping their rooms clean and help in keeping common areas in the hostel such as visitor's area, bathrooms, stair case and common room etc. clean and tidy all the times.
2. All fans, lights and electrical appliances must be switched off when not in use.
3. Cooking, making tea, etc. is not allowed in the hostel rooms.
4. Common hostel furniture must not be moved without the permission of the chief warden.
5. Any damage to the hostel property must be reported immediately to the Warden/ Chief Warden. Defaulting hosteller will be charged for all damages except damages caused by normal wear and tear.
6. Pasting of posters, writing, wall chalking, slogans of any kind or defacing the hostel in any form is not allowed.
7. The hostel management reserves the right to make spot checks during day and night on the hostel and rooms without having to give prior notice to the students.
8. Electrician, contractors or any other service person may enter the room as and when necessary in the course of their duty under the directive of the warden/ chief warden. However, every effort will be made to respect the privacy and dignity of the hosteller.
9. The hostel management reserves the right to move hostellers to other hostel room/units if there is a necessity.

EMERGENCY

1. In case of any emergency please contact the Warden/Chief Warden or call hostel authorities.

MEDICAL FACILITIES

1. Hostellers should immediately inform the warden/ chief warden in case of any medical problem to get immediate first aid or general medicine from Medical Room.
2. Ambulance, if necessary, will also be available to send the student to Guru Nanak Sadh Sangat Hospital, Kalra, on the advice of in-charge, Medical Room.

FURNITURE AND EQUIPMENT

Every boarder is provided with a chair, a table and a cot, a book rack, a cupboard and bedding. He/ She will be responsible for these items and other electrical fittings etc. Furniture and electrical fittings are not to be removed from one room to another .Every boarder is to see that no damage is done to the hostel property .Fitting & repair charges for any damage (intentional or negligence) are to be borne by the boarder concerned.

VISITORS

1. Visitors including parents are allowed only into the visitors area of the hostel during the visitors hours as follows:
 - Weekend (Saturday) 3:00 pm to 6:00 pm
 - Weekend (Sunday) and holidays 9:30 am to 4:00 pm
2. All visitors must register at the guard house/ warden office and provide all details and documents as requested by Security before entering the hostel complex. All visitors must leave the hostel complex by the laid down timings.
3. Hostellers are not permitted to allow their visitors into rooms at any time for whatever reason. Any hosteller found violating this rule will be evicted from the hostel and penalized.
4. Non- hostel students are prohibited in the hostel without the permission of warden. The students who violate this will be answerable to the warden.

SECURITY

1. The hostel management is not responsible for any loss of private property. Hostellers are strongly advised to lock all their valuables e.g. Mobile Phones, Laptops, Watches, Money, etc. at all times.
2. Hostellers are not permitted to change rooms or sleep anywhere other than in their own room.
3. Any hosteller, who finds his/her room-mate missing after the roll call, or for more than 12 hours in day time, must report to the Warden/ Chief Warden immediately. This enables the hostel authorities to take immediate action. Cooperation of the students will be very much appreciated.
4. Possession, distribution and use of Fire Arms, Lethal Weapons including Air Gun, Contraband, Electric Appliances such as TV, VCR, Heater, Iron, electric kettle, oven, etc. in the rooms are prohibited.
5. Pets are not allowed in the hostel complex.

REVISION OF RULES AND REGULATIONS

The hostel management reserves the right to revise the rules and regulation from time to time and will keep the hostellers informed of any changes in the form of notices on the hostel notice boards. Ignorance of rules will not be accepted as an excuse.

COMPLAINTS AND SUGGESTIONS

Any complaints, suggestions or enquiries are always welcome.

LEAVE RULES (HOSTEL)

Display of noisy, disorderly conduct, teasing, excitement by rude or rough treatment or handling, including rowdy, undisciplined activities which cause or likely to cause annoyance, physical or psychological harm or raise apprehensive fear in a fresher or asking a student to do any act or perform something which such a student will not do in the ordinary course and which causes him/her shame or embarrassment, danger to his/her life etc.

Depending upon the nature and gravity of the offence as established by the anti-ragging committee of the Institute, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

1. Cancellation of admission.
2. Suspension from attending classes.
3. Withholding/withdrawing scholarship/fellowship and other benefits.
4. Debarring from appearing in any test/examination or other evaluation process.
5. Debarring from representing the institution in any regional/national or international meet/tournament, youth festival etc.
6. Suspension/expulsion from the hostel.
7. Rustication from the institution for period ranging from one to four semesters.
8. Expulsion from the institution and consequent debarring from admission to any other institution.
9. Fine of Rs. 25000/-

Affidavit by students and parents:- Each student and his/her parents/guardian shall have to furnish in affidavit along with the application form to the effect they will not participate in or about the act of ragging and that if found guilty, shall be liable for punishment under penal law of India.

ANTI RAGGING COMMITTEE SBBSIN

| S. No. | Name | Designation | Telephone No. |
|---------------|---------------------------|----------------------------|------------------------|
| 1. | Mrs. Gurpreet Kaur | Associate Professor | +91 77107 94133 |
| 2. | Ms. Sangeeta | Asst. Professor | +91 88944 97559 |
| 3. | Ms. Gurpreet Kaur | Asst. Professor | +91 78890 46255 |
| 4. | Mrs. Poonam | Asst. Professor | +91 80917 52104 |
| 5. | Mrs. Mandeep Kaur | Nsg. Tutor | +91 81466 53897 |
| 6. | Mrs. Mandeep Kaur | Hostel Warden | +91 62398 46653 |

ACTIVITIES - S.B.B.S.I.N



Fresher's Party



Pulse Polio Camp



Role Play On National Mental Health Day



Sports Meet 2022



Slogan Writing Competition At Pims Hospital



School Health Programme



Seminar on Thalassemia



Flower Bouquet & Stone Making Competition On Nurses Day at Sbbstin

SANT BABA BHAG SINGH INSTITUTE OF NURSING, KHALA, JAL





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